OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION
Regular Meeting
January 22, 2024

The regular meeting of the Ocean County Mosquito Commission was held on January 22, 2024 at 5:00 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

1. ATTENDANCE:

Mr. David Ekelmann, President
Mr. John Downing, Vice President
Mr. Ralph Lanuto, Member
Mr. Gary Cottrell, Member
Mrs. Barbara Jo Crea, Commissioner

Michael Senyk, Superintendent
Danielle Ekelmann, Accounts Clerk
Debra Rumpf, Esq., Rumpf, Rumpf
Evan Jenson, Esq., HFA

2. CHAIRMAN:

Mr. Ekelmann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

3. MINUTES OF THE PREVIOUS MEETING:

Motion made by Mr. Downing, seconded by Mr. Cottrell, that the minutes of the December meeting be approved. Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Abstained
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

4. REPORTS:

a) Treasurer's Report Monthly Financial Report
Expenditures for December
Financial Report
Receipts and Disbursements
Payroll Account

Motion made by Mr. Cottrell, seconded by Mr. Lanuto that the Monthly Financial Report, as received by mail, be approved and filed. Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

b) Superintendent's Report

RAINFALL: 7.27" of rain for the Ocean County average in December. 44.96" of rain was recorded for the Ocean County average in 2023.
DISEASE SURVEILLANCE: A positive horse for Eastern Equine Encephalitis (EEE) was reported for Ocean County by the NJ Department of Agriculture on December 26th. The only information on this case is that the horse was a 28-year-old mare and was unvaccinated. Although this case was originally reported to be confirmed there has recently been some questioning about the true status. Any updated information will be passed along when available.

WATER MANAGEMENT: Small ditch and creek clearing projects involving hand tools will continue throughout the winter if the weather allows.
OTHER: Staff of the Ocean County Mosquito Commission met with the staff of the USFWS Edwin B. Forsythe National Refuge on December 1st. This is an annual meeting between mosquito control agencies and the refuge to discuss the activities that occurred throughout the year and to provide a summary of any mosquito control efforts. No dramatic changes are expected regarding pesticide application and inspection in 2024. A follow up meeting to address the growing mosquito population in Holgate is scheduled for January 30th.

5. PRESENTATION OF BILLS:

Mr. Ekelmann presented the Bill Committee Report for approval and payment of the bills incurred during the month of December.

Motion made by Mr. Downing, seconded by Mr. Lanuto, that the following Resolution be adopted for approval and payment of the bills:

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 580 consisting of three pages, said Master Voucher containing Check Numbers 43956-43988 in the amount of $25,341.36 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

AND BE IT FURTHER RESOLVED that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available.

Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Aye (Abstained Rumpf)
Mr. Cottrell	Aye

Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

6. COMMUNICATIONS:

7. OLD BUSINESS:

a) Bid Opening Results – (Pesticides, Petroleum Products, Helicopter Parts)

Mr. Senyk informed the Commissioners that the bids for Pesticides, Petroleum Products and Helicopter Replacement Parts were opened on January 18, 2024.

The following bids were received for Pesticides:

1) Adapco

Vectobac GS	$70.80/bag (1-39 bags) $69.20/ bag (40+ bags)
Vectobac 12AS (case)	$214.85/case (1-9 CS.) $208.93/case (10+ CS.)
Vectobac 12AS (totes)	$10,098.00/tote (1-3 totes) $9,973.50/ tote (4+ totes)
Vectolex FG	$252.80/ bag (1-39 bags) $240.80/bag (40+ bags)
Vectoprime FG	$174.00/ bag
Metalarv S-PT	$1,224.00/ bag
BVA II Oil	$114.75/ bucket

2) Clarke

Altosid Briquets	$536.00/ case
Altosid Liquid Larvicide Conc.	$5,241.00/ case
Altosid XR Briquets	$842.00/ case
AquaZenivex E20	$1,729.00/case
AquaDuet	$1,497.06/ case
Natular 2EC	$8,865.76/case

Fourstar CRG	$650.30/bag
Fourstar Bti CRG	$514.50/bag
Altosid P35	$802.00/case
Fourstar Briquets 180	$876.00/ case
Fourstar Briquets 90	$562.00/ case
Fourstar Briquets 45	$338.00/ case
Fourstar Bti Briquets 45	$342.00/ case
Fourstar Bti Briquets 150	$886.00/ case

3) Veseris

Altosid Briquets	$536.00/case
Altosid Liquid Larvicide Conc.	$5,241.00/case
Altosid XR Briquets	$842.60/ case
AquaZenivex E20	$1,765.00/ case
Aquabac 400 G	$184.52/bag
Aquabac XT	$184.70/case
Altosid P35	$802.00/case

After a brief discussion, motion was made by Mr. Cottrell, seconded by Mr. Downing, to adopt the following resolution accepting the bid from **Clarke Mosquito Control** for Altosid P35, Altosid Briquets, Altosid XR Briquets, Aqua Zenivex E20, AquaDuet, Fourstar CRG, Fourstar Bti CRG, Natular 2EC, Fourstar Briquets 180 Day, Fourstar Briquets 90 Day, Fourstar Briquets 45 Day, Fourstar Bti Briquets 45 Day, and Fourstar Bti Briquets 150 Day. **Adapco** for Metalarv S-PT, Vectobac 12AS Totes/Cases, Vectobac GS, Vectolex FG, Vectoprime FG, and BVA II Oil. **Veseris**. For Altosid Liquid Larvicide, Aquabac 400, and Aquabac XT. Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

RESOLUTION

WHEREAS, the Ocean County Mosquito Extermination Commission did, on November 21, 2023 advertise for bids for the purchasing of Pesticides, AND

WHEREAS, the Superintendent certified in writing to the Commission the availability of adequate funds for the awarding of such contract in accordance with NJCA 5:30 1-10, a copy of which is attached hereto, AND

WHEREAS, the cost of said contract is to be charged against the following line item appropriation in the 2024 Budget of the Commission:

C. MATERIALS AND SUPPLIES: $280,000.00
Insecticides

NOW, THEREFORE, BE IT RESOLVED by the Ocean County Mosquito Extermination Commission in the County of Ocean, State of New Jersey, as follows:

1. The pesticide contract is hereby awarded to **Clarke Mosquito Control** for Altosid P35, Altosid Briquets, Altosid XR Briquets, Aqua Zenivex E20, AquaDuet, Fourstar CRG, Fourstar Bti CRG, Natular 2EC, Fourstar Briquets 180 Day, Fourstar Briquets 90 Day, Fourstar Briquets 45 Day, Fourstar Bti Briquets 45 Day, and Fourstar Bti Briquets 150 Day. **Adapco** for Metalarv S-PT, Vectobac 12AS Totes/Cases, Vectobac GS, Vectolex FG, Vectoprime FG, and BVA II Oil. **Veseris**. For Altosid Liquid Larvicide, Aquabac 400, and Aquabac XT. The proper officials of the Commission are hereby authorized to enter into such written agreement with Clarke Mosquito Control, Adapco, and Veseris.

CERTIFICATION

I, Michael Senyk, Superintendent of the Ocean County Mosquito Extermination Commission, do hereby certify as follows:

1. I have examined the accounts of the Ocean County Mosquito Extermination Commission in order to determine if sufficient funds are available for the purchase of Pesticides.

The project cost for each item is as follows:

Vectobac GS	$70.80/bag (1-39 bags) $69.20/ bag (40+ bags)
Vectobac 12AS (case)	$214.85/case (1-9 CS.) $208.93/case (10+ CS.)
Vectobac 12AS (totes)	$10,098.00/tote (1-3 totes) $9,973.50/ tote (4+ totes)
Vectolex FG	$252.80/ bag (1-39 bags) $240.80/bag (40+ bags)
Vectoprime FG	$174.00/ bag
Metalarv S-PT	$1,224.00/ bag
BVA II Oil	$114.75/ bucket
Altosid Briquets	$536.00/ case
Altosid Liquid Larv Conc.	$5,241.00/ case
Altosid XR Briquets	$842.00/ case
AquaZenivex E20	$1,729.00/case
AquaDuet	$1,497.06/ case
Natular 2EC	$8,865.76/case
Fourstar CRG	$650.30/bag
Fourstar Bti CRG	$514.50/bag
Fourstar Briquets 180	$876.00/case
Fourstar Briquets 90	$562.00/case
Fourstar Briquets 45	$338.00/case
Fourstar Bti Briquets 45	$342.00/case
Fourstar Bti Briquets 150	$886.00/case
Altosid P35	$802.00/case
Aquabac 400 G	$184.52/bag
Aquabac XT	$184.70/case

2. I have determined that the above described expenditures may be authorized by Michael Senyk, Superintendent, against the aforesaid line item account in the amount specified above.

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing, I do hereby certify that adequate funds are allocated in the 2024 Budget for the purchase and in the line item amount specified above, and further, that I shall encumber the same until an Ordinance or Resolution authorizing the expenditures described above is enacted.

Signed and Certified by me this:
22nd Day of January 2024 \s\Michael Senyk

The following bid was received Helicopter Parts:

l) Sterling Helicopter

	NEW	OVERHAUL
Airframe	8%	10%
Engine	8%	8%
Misc. Parts/ Accessories	10%	10%

After a brief discussion, a motion was made by Mr. Downing, seconded by Mr. Cottrell to adopt the following resolution awarding Sterling Helicopter for New and Overhauled Parts. Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

RESOLUTION

WHEREAS, the Ocean County Mosquito Extermination Commission did, on November 21, 2023 advertise for bids for the purchase of Helicopter Parts AND

WHEREAS, the Superintendent certified in writing to the Commission the availability of adequate funds for the awarding of such contract in accordance with NJCA 5:30 1-10, a copy of which is attached hereto, AND

WHEREAS, the cost of said contract is to be charged against the following line item appropriation in the 2024 Budget of the Commission:

D. VEHICLE & EQUIPMENT OPERATIONS
Helicopter Replacement Parts & Operations $85,000.00

NOW, THEREFORE, BE IT RESOLVED by the Ocean County Mosquito Extermination Commission in the County of Ocean, State of New Jersey, as follows:

1. The parts contract is hereby awarded to Sterling Helicopter for New Bell Parts at a 8% discount, Overhauled Bell Parts at a 10% discount, New Engine Parts at a 8% and Overhauled Engine Parts at a 8% discount. Misc. Parts/Accessories 10%.

2. The proper officials of the Commission are hereby authorized to enter into such written agreement with Sterling Helicopter.

CERTIFICATION

I, Michael Senyk, Superintendent of the Ocean County Mosquito Extermination Commission, do hereby certify as follows:

1. I have examined the accounts of the Ocean County Mosquito Extermination Commission in order to determine if sufficient funds are available for the purchase of Helicopter Airframe and Engine Parts.

2. The project cost of Helicopter Parts is not to exceed $85,000.00.

3. I have determined that the above described expenditures may be authorized by Michael Senyk, Superintendent, against the aforesaid line item account in the amount specified above.

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing, I do hereby certify that adequate funds are allocated in the 2024 Budget for the purchase and in the line item amount specified above, and further, that I shall encumber the same until an Ordinance or Resolution authorizing the expenditures described above is enacted.

Signed and Certified by me this:

22nd day of January 2024 \s\Michael Senyk

The following bids were received for Petroleum Products:

1) Riggins

Unleaded - $2.3057/gal
Diesel - $3.1700/gal

2) Ascent Aviation

Jet A – $2.97/gal

After a brief discussion, a motion was made by Mr. Downing, seconded by Mr. Lanuto to award the bid to Riggins for Unleaded Fuel and Diesel Fuel. The bid to Ascent Aviation for Jet A fuel. Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

RESOLUTION

WHEREAS, the Ocean County Mosquito Extermination Commission did, on November 21, 2023 advertise for bids for the purchase of Petroleum Products AND

WHEREAS, the Superintendent certified in writing to the Commission the availability of adequate funds for the awarding of such contract in accordance with NJCA 5:30 l-10, a copy of which is attached hereto, AND

WHEREAS, the cost of said contract is to be charged against the following line item appropriation in the 2024 Budget of the Commission:

D. VEHICLE & EQUIPMENT OPERATIONS
Gasoline, Propane, Etc. $75,000.00

NOW, THEREFORE, BE IT RESOLVED by the Ocean County Mosquito Extermination Commission in the County of Ocean, State of New Jersey, as follows:

1. Riggins was awarded Unleaded Fuel in the amount of $2.3057 per gallon and Diesel Fuel in the amount of $3.1700 per gallon. Ascent Aviation was awarded Jet A Fuel in the amount of $2.97 per gallon for Jet A Fuel. The proper officials of the Commission are hereby authorized to enter into such written agreement with Riggins Fuel and Ascent Aviation Fuel.

CERTIFICATION

I, Michael Senyk, Superintendent of the Ocean County Mosquito Extermination Commission, do hereby certify as follows:

1. I have examined the accounts of the Ocean County Mosquito Extermination Commission in order to determine if sufficient funds are available for the purchase of Petroleum Products and not to exceed $75,000.00.

2. I have determined that such funds as are necessary are available in the following line item appropriation of the 2024 Budget.

D. VEHICLE & EQUIPMENT OPERATIONS
Gasoline, Propane, Etc. $75,000.00

3. I have determined that the above described expenditures may be authorized by Michael Senyk, Superintendent, against the aforesaid line item account in the amount specified above.

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing, I do hereby certify that adequate funds are allocated in the 2022 Budget for the purchase and in the line item amount specified above, and further, that I shall encumber the same until an

Ordinance or Resolution authorizing the expenditures described above is enacted.

Signed and Certified by me this:
22nd day of January 2024 \s\Michael Senyk

b) Go out to bid for Agricultural Drone

Mr. Senyk let the commissioners know that the commission is ready to go back out to bid for an Agricultural Drone. After a brief discussion a motion was made by Mr. Downing, seconded by Mr. Lanuto to approve the rebid of an Agricultural Drone. Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

8. NEW BUSINESS:

a) 2022 Audit Review

Mr. Jenson handed out copies of the 2022 Audit. Mr. Jenson went over a few pages of the Audit with the commissioners and let them know that the 2022 Audit came back clean with no negative remarks. A resolution will be adopted to accept the 2022 Audit at the next meeting.

b) Go out to bid for Fire Alarm System

Mr. Senyk let the commissioners know that to be able to pass future fire inspections a fire alarm system will need to be installed and we will need to go out to bid due to the cost. After a brief discussion a motion was made by Mr. Cottrell, seconded by Mr. Downing to approve Mr. Senyk to go out to bid for a Fire Alarm System. Motion carried with Mr. Ekelmann requesting Roll Call:

Mrs. Crea	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

11. DISCUSSIONS:

12. ADJOURNMENT:

There being no further business to transact, a motion was made by Mr. Cottrell, seconded by Mr. Lanuto that the meeting be adjourned at 5:33 P.M. Motion carried.

Respectfully submitted,

Michael Senyk
Superintendent

3:04 PM
02/26/24
Accrual Basis

Ocean County Mosquito Extermination Commission
Profit & Loss Budget vs. Actual
January 1 through February 26, 2024

	Jan 1 - Feb 26, 24	Budget	$ Over Budget	% of Budget
Income				
4100 · County of Ocean	592,570.50	2,417,688.00	-1,825,117.50	24.5%
4110 · Reserve for Mosquito Control-Re	0.00	0.00	0.00	0.0%
4120 · State of New Jersey Projects	0.00	0.00	0.00	0.0%
4130 · State of NJ Insecticide	0.00	50,000.00	-50,000.00	0.0%
4150 · Interest on investments	9,066.77	1,500.00	7,566.77	604.5%
4200 · Insurance refunds	0.00	0.00	0.00	0.0%
4300 · Sale of Equipment	0.00	0.00	0.00	0.0%
4300HFA · Loss on Disposal	0.00	0.00	0.00	0.0%
4400 · Special Approp/OC	0.00	0.00	0.00	0.0%
4500 · Prior Year encumbrances reserve	0.00	0.00	0.00	0.0%
4600 · County of Ocean Capital	0.00	0.00	0.00	0.0%
4700 · Federal Grant	0.00	0.00	0.00	0.0%
4800 · Capital Program	0.00	0.00	0.00	0.0%
4850 · County of Ocean - Reimb of Truc	0.00	0.00	0.00	0.0%
4860 · County of Ocean - Reimb Helicop	0.00	0.00	0.00	0.0%
4900 · Miscellaneous Income	67.38	0.00	67.38	100.0%
Total Income	601,704.65	2,469,188.00	-1,867,483.35	24.4%
Expense				
5110 · Salaries- Permanent	169,771.68	1,136,700.00	-966,928.32	14.9%
5112 · Salaries-Supervisors	0.00	0.00	0.00	0.0%
5114 · Salaries-Inspectors	0.00	0.00	0.00	0.0%
5116 · Salaries-Laborers	0.00	0.00	0.00	0.0%
5118 · HUD Grant	0.00	0.00	0.00	0.0%
5120 · Temporary Employees	0.00	65,000.00	-65,000.00	0.0%
5130 · Overtime	0.00	12,000.00	-12,000.00	0.0%
5210 · Legal	2,312.32	15,500.00	-13,187.68	14.9%
5220 · Audit	0.00	15,000.00	-15,000.00	0.0%
5230 · Accountant	0.00	9,000.00	-9,000.00	0.0%
5310 · Shop Supplies	613.47	9,250.00	-8,636.53	6.6%
5311 · Safety Supplies	0.00	5,000.00	-5,000.00	0.0%
5320 · Office Supplies	224.62	7,000.00	-6,775.38	3.2%
5330 · Operational Supplies	1,488.94	30,000.00	-28,511.06	5.0%
5340 · Insecticides	0.00	280,000.00	-280,000.00	0.0%
5410 · Vehicle Maintenance	5,730.48	22,000.00	-16,269.52	26.0%
5420 · Equipment Maintenance	509.26	26,000.00	-25,490.74	2.0%
5430 · Spray Maintenance	0.00	4,000.00	-4,000.00	0.0%
5440 · Radio Maintenance	0.00	1,500.00	-1,500.00	0.0%
5450 · Marine Maintenance	0.00	3,000.00	-3,000.00	0.0%
5460 · Office & Scientific	455.72	20,000.00	-19,544.28	2.3%
5470 · Gasoline, Propane	30.86	81,000.00	-80,969.14	0.0%
5480 · Lubricants	0.00	2,834.00	-2,834.00	0.0%
5485 · Helicopter operations	232.37	25,000.00	-24,767.63	0.9%
5490 · Helicopter Replacement Parts	41,409.67	85,000.00	-43,590.33	48.7%
5510 · B&G- Repairs & Maintenance	952.44	50,000.00	-49,047.56	1.9%
5520 · B&G Services	2,030.71	24,000.00	-21,969.29	8.5%
5610 · Professional Development	4,963.73	19,500.00	-14,536.27	25.5%
5710 · Insurance	0.00	141,000.00	-141,000.00	0.0%
5720 · Payroll expense tax	0.00	0.00	0.00	0.0%
5730 · Social Security	12,147.60	88,000.00	-75,852.40	13.8%
5740 · Unemployment	1,190.30	8,500.00	-7,309.70	14.0%
5750 · Retirement	0.00	178,086.00	-178,086.00	0.0%
5760 · Uniform Rental	1,050.25	10,000.00	-8,949.75	10.5%
5770 · Utilities	5,504.22	25,318.00	-19,813.78	21.7%
5810 · Contingent	0.00	10,000.00	-10,000.00	0.0%
5910 · Equipment Purchase & Rental	0.00	60,000.00	-60,000.00	0.0%
5925 · Depreciation expense	0.00	0.00	0.00	0.0%
5930 · Prior Yr. Encumbrances	0.00	0.00	0.00	0.0%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
6726 · Unbudgeted OPEB Expense	0.00	0.00	0.00	0.0%
Total Expense	250,618.64	2,469,188.00	-2,218,569.36	10.1%
Net Income	**351,086.01**	**0.00**	**351,086.01**	**100.0%**