

## OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

Regular Meeting

January 23, 2023

The regular meeting of the Ocean County Mosquito Commission was held on January 23, 2023 at 5:00 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

### 1. ATTENDANCE:

Mr. David Ekelmann, President  
Mr. Thomas Candeletti, Treasurer  
Mr. John Downing, Member  
Mrs. Barbara Jo Crea - Commissioner

Michael Senyk, Superintendent  
Danielle Ekelmann, Accounts Clerk  
Debra Rumpf, Esq., Rumpf, Rumpf

### 2. CHAIRMAN:

Mr. Ekelmann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

### 3. MINUTES OF THE PREVIOUS MEETING:

Motion made by Mr. Candeletti, seconded by Mr. Downing, that the minutes of the December meeting be approved. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye

Mr. Downing	Aye
Mr. Eckelmann	Aye

#### 4. REPORTS:

- a) Treasurer's Report    Monthly Financial Report  
   Expenditures for December  
   Financial Report  
   Receipts and Disbursements  
   Payroll Account

Motion made by Mr. Downing, seconded by Mr. Candeletti that the Monthly Financial Report, as received by mail, be approved and filed. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Downing	Aye
Mr. Eckelmann	Aye

- b) Superintendent's Report

**RAINFALL:** 5.49" of rain fell at the Commission yard in December.

**WATER MANAGEMENT:** We are currently reconditioning a basin off Old Hooper Avenue in Brick Township. This project involves heavy equipment.

Additionally, small crews have been dispatched throughout the county to perform ditch and creek cleaning using hand tools.

**OTHER:** The Superintendent completed the quote solicitation process with uniform/laundry service vendors. The Mosquito Commission will be using the services of Cintas for the next three years as they were able to provide competitive pricing while conforming to our specifications.

The retaining wall restoration project began in late December and is very close to finishing up. We are anticipating the installation of the above ground split compartment tank for unleaded gasoline and diesel fuel, which should be starting soon after the retaining wall project is finalized.

Our bid opening for fuel, pesticides, and helicopter parts took place on January 19<sup>th</sup>. Pesticide prices general increased 4%-5% from last year with a few exceptions. Unleaded fuel increased 3.7%, diesel fuel increased 25%, and Jet A fuel increased 53% from last year's January bidding.

#### 5. PRESENTATION OF BILLS:

Mr. Candeletti presented the Bill Committee Report for approval and payment of the bills incurred during the month of December.

Motion made by Mr. Candeletti, seconded by Mr. Downing, that the following Resolution be adopted for approval and payment of the bills:

#### **RESOLUTION**

**NOW, THEREFORE, BE IT RESOLVED**, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 568 consisting of four pages, said Master Voucher containing Check Numbers 43518-43557 in the amount of \$176,796.33 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

**AND BE IT FURTHER RESOLVED** that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available.

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye (Abstained Rumpf)
Mr. Downing	Aye
Mr. Eckelmann	Aye

#### 6. COMMUNICATIONS:

## 7. OLD BUSINESS:

### a) Pesticides/Petroleum Products/Helicopter Parts Bid Results

Mr. Senyk informed the Commissioners that the bids for Pesticides, Petroleum Products and Helicopter Replacement Parts were opened on January 19, 2023. Mr. Senyk let the commissioners know that a bid packet was received from Vesperis for Pesticides but the bid was rejected due to the packet not containing a bid bond.

The following bids were received for Pesticides:

#### 1) Adapco

Vectobac GS	\$68.80/bag (1-39 bags) \$67.20 bag (40+ bags)
Vectobac 12AS(case)	\$191.60/case (1-9 CS.) \$187.70/case (10+ CS.)
Vectobac 12AS (totes)	\$9,147.60/tote (1-3 totes) \$9,115.92/ tote (4+ totes)
Vectolex FG	\$245.60/ bag (1-39 bags) \$233.60/bag (40+ bags)
Vectoprime FG	\$166.40/ bag
Metalary S-PT	\$1,187.60/ bag
BVA II Oil	\$116.25/ bucket

#### 2) Clarke

Altosid Briquets	\$520.00/ case
Altosid Liquid Larvicide Conc.	\$5,088.50/ case
Altosid XR Briquets	\$818.40/ case
AquaZenivex E20	\$1,731.00/case
AquaDuet	\$1,453.45/ case
Natular 2EC	\$8,443.55/case
Fourstar CRG	\$615.65/bag
Fourstar Bti CRG	\$487.20/bag
Altosid P35	\$778.80/case
Fourstar Briquets 180	\$828.00/ case
Fourstar Briquets 90	\$532.00/ case
Fourstar Briquets 45	\$320.00/ case

Fourstar Bti Briquets 45	\$320.00/case
Fourstar Bti Briquets 150	\$828.00/case

After a brief discussion, motion was made by Mr. Candeletti, seconded by Mr. Downing, to adopt the following resolution accepting the bid from **Clarke Mosquito Control** for Altosid P35, Altosid Briquets, Altosid XR Briquets, Altosid Liquid Larvicide Conc., Aqua Zenivex E20, AquaDuet, Fourstar CRG, Fourstar Bti CRG, Natular 2EC, Fourstar Briquets 180 Day, Fourstar Briquets 90 Day, and Fourstar Briquets 45 Day, Fourstar Bti Briquets 45 Day, and Fourstar Bti Briquets 150 Day. **Adapco** for Metalarv S-PT, Vectobac 12AS Totes/Cases, Vectobac GS, Vectolex FG, Vectoprime FG, and BVA II Oil. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Downing	Aye
Mr. Eckelmann	Aye

### **RESOLUTION**

WHEREAS, the Ocean County Mosquito Extermination Commission did, on November 24, 2022 advertise for bids for the purchasing of Pesticides, AND

WHEREAS, the Superintendent certified in writing to the Commission the availability of adequate funds for the awarding of such contract in accordance with NJCA 5:30 1-10, a copy of which is attached hereto, AND

WHEREAS, the cost of said contract is to be charged against the following line item appropriation in the 2023 Budget of the Commission:

C. MATERIALS AND SUPPLIES: \$280,000.00  
Insecticides

NOW, THEREFORE, BE IT RESOLVED by the Ocean County Mosquito Extermination Commission in the County of Ocean, State of New Jersey, as follows:

1. The pesticide contract is hereby awarded to **Clarke Mosquito Control** for Altosid P35, Altosid Briquets, Altosid XR Briquets, Altosid Liquid Larvicide Conc.,

Aqua Zenivex E20, AquaDuet, Fourstar CRG, Fourstar Bti CRG, Natular 2EC, Fourstar Briquets 180 Day, Fourstar Briquets 90 Day, and Fourstar Briquets 45 Day, Fourstar Bti Briquets 45 Day, and Fourstar Bti Briquets 150 Day. **Adapco** for Metalarv S-PT, Vectobac 12AS Totes/Cases, Vectobac GS, Vectolex FG, Vectoprime FG, and BVA II Oil. The proper officials of the Commission are hereby authorized to enter into such written agreement with Clarke Mosquito Control and Adapco.

### **CERTIFICATION**

I, Michael Senyk, Superintendent of the Ocean County Mosquito Extermination Commission, do hereby certify as follows:

1. I have examined the accounts of the Ocean County Mosquito Extermination Commission in order to determine if sufficient funds are available for the purchase of Pesticides.

The project cost for each item is as follows:

Vectobac GS	\$68.80/bag (1-39 bags) \$67.20 bag (40+ bags)
Vectobac 12AS(case)	\$191.60/case (1-9 CS.) \$187.70/case (10+ CS.)
Vectobac 12AS (totes)	\$9,147.60/tote(1-3 totes) \$9,115.92/ tote (4+ totes)
Vectolex FG	\$245.60/ bag (1-39 bags) \$233.60/bag (40+ bags)
Vectoprime FG	\$166.40/ bag
Metalarv S-PT	\$1,187.60/ bag
BVA II Oil	\$116.25/ bucket
Altosid Briquets	\$520.00/ case
Altosid Liquid Larvicide Con.	\$5,088.50/ case
Altosid XR Briquets	\$818.40/ case
AquaZenivex E20	\$1,731.00/case
AquaDuet	\$1,453.45/ case
Natular 2EC	\$8,443.55/case
Fourstar CRG	\$615.65/bag
Fourstar Bti CRG	\$487.20/bag
Fourstar Briquets 180	\$828.00/case
Fourstar Briquets 90	\$532.00/case

Fourstar Briquets 45	\$320.00/case
Altosid P35	\$778.80/case
Fourstar Bti Briquets 45	\$320.00/case
Fourstar Bti Briquets 150	\$828.00/case

2. I have determined that the above described expenditures may be authorized by Michael Senyk, Superintendent, against the aforesaid line item account in the amount specified above.

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing, I do hereby certify that adequate funds are allocated in the 2023 Budget for the purchase and in the line item amount specified above, and further, that I shall encumber the same until an Ordinance or Resolution authorizing the expenditures described above is enacted.

Signed and Certified by me this:  
23rd Day of January 2023 \s\Michael Senyk

The following bid was received Helicopter Parts:

l) Sterling Helicopter	<u>NEW</u>	<u>OVERHAUL</u>
Airframe	8%	10%
Engine	8 %	8%
Misc. Parts/ Accessories	10%	10%

After a brief discussion, a motion was made by Mr. Downing, seconded by Mrs. Crea to adopt the following resolution awarding Sterling Helicopter for New and Overhauled Parts. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Downing	Aye
Mr. Ekermann	Aye

### **RESOLUTION**

WHEREAS, the Ocean County Mosquito Extermination Commission did, on November 24, 2022 advertise for bids for the purchase of Helicopter Parts AND

WHEREAS, the Superintendent certified in writing to the Commission the availability of adequate funds for the awarding of such contract in accordance with NJCA 5:30 1-10, a copy of which is attached hereto, AND

WHEREAS, the cost of said contract is to be charged against the following line item appropriation in the 2023 Budget of the Commission:

#### **D. VEHICLE & EQUIPMENT OPERATIONS**

Helicopter Replacement Parts & Operations \$85,000.00

NOW, THEREFORE, BE IT RESOLVED by the Ocean County Mosquito Extermination Commission in the County of Ocean, State of New Jersey, as follows:

1. The parts contract is hereby awarded to Sterling Helicopter for New Bell Parts at a 8% discount, Overhauled Bell Parts at a 10% discount, New Engine Parts at a 8% and Overhauled Engine Parts at a 8% discount. Misc. Parts/Accessories 10%.

2. The proper officials of the Commission are hereby authorized to enter into such written agreement with Sterling Helicopter.

### **CERTIFICATION**

I, Michael Senyk, Superintendent of the Ocean County Mosquito Extermination Commission, do hereby certify as follows:



1. I have examined the accounts of the Ocean County Mosquito Extermination Commission in order to determine if sufficient funds are available for the purchase of Helicopter Airframe and Engine Parts.

2. The project cost of Helicopter Parts is not to exceed \$85,000.00.

3. I have determined that the above described expenditures may be authorized by Michael Senyk, Superintendent, against the aforesaid line item account in the amount specified above.

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing, I do hereby certify that adequate funds are allocated in the 2022 Budget for the purchase and in the line item amount specified above, and further, that I shall encumber the same until an Ordinance or Resolution authorizing the expenditures described above is enacted.

Signed and Certified by me this:

23rd day of January 2023

\s\Michael Senyk

The following bids were received for Petroleum Products:

1) Riggins

Unleaded - \$2.6841/gal

Diesel - \$3.8219/gal

2) Ascent Aviation

Jet A – \$4.34/gal (8,000 gal. delivery)

After a brief discussion, a motion was made by Mr. Downing, seconded by Mr. Candeletti to award the bid to Riggins for Unleaded Fuel and Diesel Fuel. The bid to Ascent Aviation for Jet A fuel. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti

Aye

Mrs. Crea

Aye

Mr. Downing                      Aye  
Mr. Eckelmann                  Aye

### **RESOLUTION**

WHEREAS, the Ocean County Mosquito Extermination Commission did, on November 24, 2022 advertise for bids for the purchase of Petroleum Products AND

WHEREAS, the Superintendent certified in writing to the Commission the availability of adequate funds for the awarding of such contract in accordance with NJCA 5:30 1-10, a copy of which is attached hereto, AND

WHEREAS, the cost of said contract is to be charged against the following line item appropriation in the 2022 Budget of the Commission:

D. VEHICLE & EQUIPMENT OPERATIONS  
Gasoline, Propane, Etc.                      \$81,000.00

NOW, THEREFORE, BE IT RESOLVED by the Ocean County Mosquito Extermination Commission in the County of Ocean, State of New Jersey, as follows:

1. Riggins was awarded Unleaded Fuel in the amount of \$2.6841 per gallon and Diesel Fuel in the amount of \$3.8219 per gallon. Ascent Aviation was awarded Jet A Fuel in the amount of \$4.34 per gallon (8,000 gal. delivery) for Jet A Fuel. The proper officials of the Commission are hereby authorized to enter into such written agreement with Riggins Fuel and Ascent Aviation Fuel.

### **CERTIFICATION**

I, Michael Senyk, Superintendent of the Ocean County Mosquito Extermination Commission, do hereby certify as follows:

1. I have examined the accounts of the Ocean County Mosquito Extermination Commission in order to determine if sufficient funds are available for the purchase of Petroleum Products and not to exceed \$81,000.00.

2. I have determined that such funds as are necessary are available in the following line item appropriation of the 2023 Budget.

D. VEHICLE & EQUIPMENT OPERATIONS

Gasoline, Propane, Etc. \$81,000.00

3. I have determined that the above described expenditures may be authorized by Michael Senyk, Superintendent, against the aforesaid line item account in the amount specified above.

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing, I do hereby certify that adequate funds are allocated in the 2023 Budget for the purchase and in the line item amount specified above, and further, that I shall encumber the same until an Ordinance or Resolution authorizing the expenditures described above is enacted.

Signed and Certified by me this;  
23rd day of January 2023                      \s\Michael Senyk

8. NEW BUSINESS;

a) Reappointment of expiring members letter

Mr. Ekelmann is up for re appointment this year on March 31, 2023. A motion was made by Mr. Candeletti, seconded by Downing to send a letter to the county recommending the reappointment of Mr. Ekelmann for three more years. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Abstained
Mr. Downing	Aye
Mr. Ekelmann	Abstained

b) Review & Adjust Starting Salary Ranges

Mr. Senyk let the commissioners know that the starting salary ranges have not been adjusted since 2017 and would like permission to adjust them. He read aloud the proposed starting salary ranges and after a brief discussion a motion was made by Mr. Downing, seconded by Mr. Downing to accept the following starting salary ranges with a resolution to be adopted at the next meeting:

**2023 Starting Salary Ranges**

<b>Titles - Permanent Employees</b>	<b>Starting Salary Range</b>
Superintendent, Mosquito Extermination	\$80,000.00 - \$90,000.00
Assistant Superintendent, Mosquito Extermination	\$70,000.00 - \$80,000.00
General Supervisor, Mosquito Extermination	\$65,000.00 - \$70,000.00
Pilot and Aircraft Mechanic, Insect Extermination	\$75,000.00 - \$85,000.00
Pilot and Inspector, Insect Extermination	\$54,500.00 - \$64,500.00
Entomologist, Mosquito Extermination	\$58,500.00 - \$63,500.00
Biologist, Mosquito Extermination	\$48,500.00 - \$53,500.00
Mosquito Identification Specialist	\$42,500.00 - \$47,500.00
Chief Inspector, Mosquito Extermination	\$58,000.00 - \$63,000.00
Assistant Chief Inspector, Mosquito Extermination	\$52,000.00 - \$57,000.00
Senior Inspector, Mosquito Extermination	\$46,000.00 - \$51,000.00
Inspector, Mosquito Extermination	\$40,000.00 - \$45,000.00
Inspector Trainee, Mosquito Extermination	\$36,000.00*
Heavy Equipment Operator	\$44,500.00 - \$54,500.00
Heavy Equipment Operator/Inspector, Mosquito Extermination	\$46,500.00 - \$56,500.00

Equipment Operator/Mechanic	\$42,500.00 - \$47,500.00
Equipment Operator	\$40,000.00 - \$45,000.00
Mechanic	\$40,000.00 - \$50,000.00
Accounts Clerk	\$40,000.00 - \$50,000.00

\* Employee will receive a \$4,000.00 increase in salary and promotion to the title of "Inspector" after completing a six-month evaluation period and passing the Commercial Pesticide Applicator exam for CORE and category 8B

Motion carried with Mr. Eckelmann requesting Roll Call;

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Downing	Aye
Mr. Eckelmann	Aye

c) Seasonal Pay

Mr. Senyk let the commissioners know that he would like to change the starting pay range for the seasonal employees to \$16.50-\$18.50 per hour to keep up with the current inflation rates and the competitive starting rates from other employers in the area. After a brief discussion a suggestion was made to make the starting pay range to \$16.50-\$20.50. and with that a motion was made by Mr. Downing, seconded by Mr. Candeletti to accept the new starting seasonal pay range of \$16.50-\$20.50 with a resolution to be adopted at the next meeting. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Downing	Aye
Mr. Eckelmann	Aye

d) Permission to Adjust Work Allowance

Mr. Senyk let the commissioners know that he would like to adjust the current work clothing allowance from \$300.00 to \$500.00, with the current inflation rates clothing, boots, and work related items are becoming more expensive. After a brief discussion a motion was made by Mr. Downing, seconded by Mr. Candeletti to adjust the current work clothing allowance from \$300.00 to \$500.00 with a resolution to be adopted at the following meeting. Motion carried with Mr. Ekermann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Downing	Aye
Mr. Ekermann	Aye

11. DISCUSSIONS:

12. ADJOURNMENT:

There being no further business to transact, a motion was made by Mr. Candeletti, seconded by Mrs. Crea that the meeting be adjourned at 5:31 P.M. Motion carried.

Respectfully submitted,

  
Michael Senyk  
Superintendent