

OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

Regular Meeting
September 18, 2023

The regular meeting of the Ocean County Mosquito Commission was held on September 18, 2023 at 5:00 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

1. ATTENDANCE:

Mr. David Ekelmann, President
Mr. John Downing, Vice President
Mr. Thomas Candeletti, Treasurer
Mr. Ralph Lanuto, Member
Mr. Gary Cottrell, Member

Michael Senyk, Superintendent
Danielle M. Mullica, Accts. Clerk
Debra Rumpf, Esq., Rumpf & Rumpf

2. CHAIRMAN:

Mr. Ekelmann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

3. MINUTES OF PREVIOUS MEETING:

Motion made by Mr. Downing, seconded by Mr. Candeletti, that the minutes of the August meeting be approved. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

4. REPORTS:

- a) Treasurer's Report Monthly Financial Report
 Expenditures for August
 Financial Report
 Receipts and Disbursements
 Payroll Account

Motion made by Mr. Downing, seconded by Mr. Candeletti, that the monthly Financial Report, as received by email, be approved, and filed. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

- b) Superintendent's Report

RAINFALL: 2.4" of rain for the Ocean County average. The heaviest amounts of rain occurred in the northwest portion of the county (Jackson – 4.9"/Plumsted – 5.6"). Very little rain fell along most of our immediate coastline.

MOSQUITO POPULATIONS: Landing rates slowly improved near the salt marsh as the month of August wore on for many locations. This has been a challenging season for our inspectors, with many new breeding locations being established on the salt marsh. *Aedes albopictus* was our biggest issue last month, as short-lived downpours of rain would fill up artificial containers just enough to soak the eggs. Freshwater mosquito numbers were low, even in the section of our county that received above average rainfall because water was quickly soaked up from being dry the previous month.

SURVEILLANCE: Our top three mosquitoes captured in NJ Light Traps were *An. bradleyi* (2,440), *Ae. vexans* (739), and *Cx. restuans* (535).

We have submitted 337 mosquito pools to date and currently have 20 positive pools for WNV. The week of August 13th-August 19th was particularly active with 8 pools going positive. The species involved are *Cx. spp.* (13), *Ae. albopictus* (4), *Ae. japonicus* (2), and *Ae. triseriatus* (1).

GROUND LARVICIDING: : 226 applications were made to our regular route. 21,104 storm drains were also treated.

AERIAL LARVICIDING: 4,243 acres were treated by helicopter. Almost all this acreage involved the salt marsh or the transitional wood line.

PUBLIC RELATIONS: We attended the Rutgers Butterfly Tent Event on 8/19/2023.

OTHER: The Superintendent was interviewed by the Asbury Park Press on biting insects at the Jersey Shore. Our office was also contacted by radio station NJ 101.5 to give a report on local mosquito populations, control measures, mosquito awareness, and any projections for this season's virus activity.

5. PRESENTATION OF THE BILLS:

Mr. Ekelmann presented the Bill Committee Report for approval and payment of the bills incurred during the month of August.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 576 consisting of three pages, said Master Voucher containing Check Numbers 43826-43852 in the amount of \$59,224.89 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

AND BE IT FURTHER RESOLVED that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available.

Motion made by Mr. Candeletti, seconded by Mr. Lanuto, that the following Resolution be adopted for approval and payment of the bills. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

6. COMMUNICATIONS: None

7. OLD BUSINESS:

a) Bid Opening Results for Architectural Drawings

Mr. Senyk let the commissioners know that we had the bid opening on September 14th receiving one bid from Settembrino Architects with the results as follows:

ARCHITECTURAL DRAWING BID RESULTS - 9/14/2023
BIDDER: SETTEMBRINO ARCHITECTS - Atlantic Highlands, NJ 07716

Engineering Services to Provide Architectural Drawings						
Item	Building	Format	Unit	Unit Cost	Total	Comments
1	Main Office	24" x 36"	1		\$5,000.00	
		CAD	1		Included Above	
2	Mechanics Garage	24" x 36"	1		\$5,000.00	
		CAD	1		Included Above	
3	Pesticide Shed	24" x 36"	1		\$2,000.00	
		CAD	1		Included Above	
4	Pole Barn	24" x 36"	1		\$5,000.00	
		CAD	1		Included Above	
5	Boat Garage	24" x 36"	1		\$2,500.00	
		CAD	1		Included Above	
Miscellanoeous Costs/Fees						
6	Additional costs for materials		1			
7	Processing Fees		1			
8			1			

TOTAL COST: \$19,500.00

After a brief discussion among the commissioners a motion was made by Mr. Candeletti, seconded by Mr. Cottrell to accept the bid submitted by Settembrino Architects. Motion carried with Mr. Ekkelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekkelmann	Aye

8. NEW BUSINESS:

a) Request 4th Quarter Appropriation

After a brief discussion, a Motion was made by Mr. Candeletti, seconded by Mr. Downing for approval to request the 4th quarter appropriation in the amount of \$604,189.50. Motion carried with Motion carried with Mr. Ekkelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekkelmann	Aye

b) Approve 2023 Budget

Mr. Senyk distributed copies of the proposed budget for 2024 and after a brief discussion a motion was made by Mr. Downing, seconded by Mr. Candeletti to approve the following proposed budget for 2024:

2024 PROPOSED BUDGET - OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

ITEM	2022 BUDGET	2023 BUDGET	2024 BUDGET	2.00% Increase
I. Revenues				
County of Ocean	\$2,323,806.00	\$2,370,282.00	\$2,417,688.00	\$47,406.00
County of Ocean Capital	\$0.00	\$0.00	\$0.00	
County of Ocean Special Appropriations	\$0.00	\$0.00	\$0.00	
Federal Grant	\$0.00	\$0.00	\$0.00	
USF&WS Projects	\$0.00	\$0.00	\$0.00	
State of New Jersey Projects	\$0.00	\$0.00	\$0.00	
State of New Jersey Pesticide	\$50,000.00	\$50,000.00	\$50,000.00	

Interest on Investments	\$1,500.00	\$1,500.00	\$1,500.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Reserve for Prev. Year Encumbrance	\$0.00	\$0.00	\$0.00
Capital Fund	\$0.00	\$0.00	\$0.00
Total Revenues	\$2,375,306.00	\$2,421,782.00	\$2,469,188.00

II. Expenditures

A. SALARIES

Permanent Employees	\$1,068,342.00	\$1,100,000.00	\$1,136,700.00
Temporary Employees	\$85,000.00	\$85,000.00	\$65,000.00
HUD Grant Employees	\$0.00	\$0.00	\$0.00
Overtime	\$12,000.00	\$12,000.00	\$12,000.00
Health Insurance Waiver	\$0.00	\$0.00	\$0.00
	\$1,165,342.00	\$1,197,000.00	\$1,213,700.00

\$36,700.00
(\$20,000.00)

B. PROFESSIONAL SERVICES:

Legal	\$15,500.00	\$15,500.00	\$15,500.00
Audit	\$15,000.00	\$15,000.00	\$15,000.00
Accounting	\$8,000.00	\$8,000.00	\$9,000.00
	\$38,500.00	\$38,500.00	\$39,500.00

\$1,000.00

C. MATERIAL AND SUPPLIES:

Shop Supplies	\$9,250.00	\$9,250.00	\$9,250.00
Office Supplies	\$7,000.00	\$7,000.00	\$7,000.00
Operational Supplies	\$25,000.00	\$25,000.00	\$30,000.00
Safety Supplies	\$5,000.00	\$5,000.00	\$5,000.00
Insecticides	\$280,000.00	\$280,000.00	\$280,000.00
	\$326,250.00	\$326,250.00	\$331,250.00

\$5,000.00

D. VEHICLES AND EQUIPMENT OPERATIONS:

Vehicle Maintenance	\$22,000.00	\$22,000.00	\$22,000.00
Equipment Maintenance	\$26,000.00	\$26,000.00	\$26,000.00
Spray Maintenance	\$4,000.00	\$4,000.00	\$4,000.00
Radio Maintenance	\$1,500.00	\$1,500.00	\$1,500.00
Marine Maintenance	\$3,000.00	\$3,000.00	\$3,000.00
Office & Scientific	\$20,000.00	\$20,000.00	\$20,000.00
Gasoline, Propane, Etc.	\$75,000.00	\$81,000.00	\$81,000.00
Lubricants	\$2,834.00	\$2,834.00	\$2,834.00
Helicopter Operations	\$25,000.00	\$25,000.00	\$25,000.00
Helicopter Parts	\$85,000.00	\$85,000.00	\$85,000.00
	\$264,334.00	\$270,334.00	\$270,334.00

E. BUILDINGS AND GROUNDS:

Repairs and Maintenance	\$50,000.00	\$50,000.00	\$50,000.00
Services	\$19,000.00	\$24,000.00	\$24,000.00
	\$69,000.00	\$74,000.00	\$74,000.00

F. PROFESSIONAL DEVELOPMENT

AND PUBLIC RELATIONS	\$19,500.00	\$19,500.00	\$19,500.00
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G. OVERHEAD:

Insurance	\$141,000.00	\$141,000.00	\$141,000.00	
Social Security	\$88,000.00	\$88,000.00	\$88,000.00	
Unemployment & Disability	\$8,500.00	\$8,500.00	\$8,500.00	
Retirement	\$153,380.00	\$153,380.00	\$178,086.00	\$24,706.00
Uniform Rental	\$10,000.00	\$10,000.00	\$10,000.00	
Utilities	\$21,500.00	\$25,318.00	\$25,318.00	
	\$422,380.00	\$426,198.00	\$450,904.00	
H. PURCHASE & RENTAL EQUIPMENT & VEHICLES	\$60,000.00	\$60,000.00	\$60,000.00	
I. CONTINGENCY:	\$10,000.00	\$10,000.00	\$10,000.00	
TOTALS:	\$2,375,306.00	\$2,421,782.00	\$2,469,188.00	
Previous Year Encumbrances	\$0.00	\$0.00	\$0.00	
Excess of Revenues Over Expenditures	\$0.00	\$0.00	\$0.00	

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Cottrell	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

9. DISCUSSIONS:

Mr. Eckelmann reminded the commissioners about the commissioners BBQ to be held prior to the following monthly meeting in October.

10. ADJOURNMENT:

There being no further business to transact, a motion was made by Mr. Downing, seconded by Mr. Candeletti that the meeting be adjourned at 5:16 P.M. Motion carried.

Respectfully submitted,
Michael Senyk
Superintendent

