

OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION
Regular Meeting
March 15, 2021

The regular meeting of the Ocean County Mosquito Commission was held on March 15, 2021 at 5:00 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

1. ATTENDANCE:

Mr. David E. Ekelmann, President
Mr. Thomas Candeletti, Treasurer
Mr. Ralph Lanuto, Member
Mr. Raymond Gormley, Member

Michael Senyk, Superintendent
Danielle M. Mullica, Accts. Clerk
Debra Rumpf, Esq., Rumpf, Rumpf

2. CHAIRMAN:

Mr. Ekelmann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

3. MINUTES OF THE PREVIOUS MEETING:

Motion made by Mr. Gormley, seconded by Mr. Candeletti, that the minutes of the February meeting be approved. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Gormey	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

4. APPOINTMENT OF MEMBERS:

5. REPORTS:

- a) Treasurer's Report
 - Monthly Financial Report
 - Expenditures for February
 - Financial Report
 - Receipts and Disbursements
 - Payroll Account

Motion made by Mr. Candeletti, seconded by Mr. Lanuto that the Monthly Financial Report, as received by mail, be approved and filed. Mr. Eklemann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Gormey	Aye
Mr. Lanuto	Aye
Mr. Eklemann	Aye

- b) Superintendent's Report

RAINFALL: 8.53" of precipitation fell at the Mosquito Commission yard in the month of February.

WATER MANAGEMENT: A detention basin is currently being reconditioned off Kingfisher Court in Jackson Township using heavy equipment. Small crews with hand tools have also been making improvements to drainage in the same area. This winter has not been as kind as our previous one, so projects have been limited over the past month.

GROUND LARVICIDING: Our inspectors continued route revisions while becoming acclimated to the new Mesa tablets. Some issues with the tablets have come up after a software update so we are working with technical assistance to have them resolved.

OTHER: The 2020 financial audit is almost complete. We are expecting to have a draft report available for the April Commission meeting.

Our Special Use Permits for Aerial Larviciding and Aerial Surveillance have been accepted by the US Fish and Wildlife Service's Edwin B. Forsythe National Refuge. We can begin inspections on April 1st.

The main rotor blades of one of our helicopters had to be removed and sent out because of delamination. With a timetable of 4-6 weeks for repair, the decision was made to install a back-up set of used rotor blades that the Commission fortunately had in stock.

6. PRESENTATION OF BILLS:

Mr. Candeletti presented the Bill Committee Report for approval and payment of the bills incurred during the month of February.

Motion made by Mr. Candeletti, seconded by Mr. Gormley, that the following Resolution be adopted for approval and payment of the bills:

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 546 consisting of three pages, said Master Voucher containing Check Numbers 42734-42763 in the amount of \$31,027.79 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

AND BE IT FURTHER RESOLVED that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available.

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Gormey	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

7. COMMUNICATIONS: None

8. OLD BUSINESS:

9. NEW BUSINESS:

a) Request 2nd Quarter Appropriation:

After a brief discussion a Motion was made by Mr. Gormley, seconded by Mr. Candeletti for approval to request the 2nd quarter appropriation in the amount of \$563,907.50. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Gormey	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

b) Approve Purchase of Helicopter Blades

Mr. Senyk explained to the commissioners the need for new Helicopter Blades since the current ones are currently being inspected for possible damage and our back up blades have been installed with limited hours on them. After a brief discussion, a motion was made by Mr. Lanuto, seconded by Mr. Gormley to approve the purchase of new Helicopter Blades estimating in price at \$125,000.00. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Gormey	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

c) Amend Capital Budget

Mr. Senyk explained to the commissioners how he would like to take funds from the Capital Budget for the purchase of the new Helicopter Blades and after a brief discussion a motion was made by Mr. Candeletti, seconded by Mr. Gormley to approve the following amended Capital Budget:

Capital Program

Total Budget: \$2,084,313.00

	<u>Current</u>	<u>YTD</u>	<u>Six Year</u>	<u>Remaining</u>
Helicopter Improvements	\$125,000	\$125,000	\$600,000	\$475,000
Heavy Equip. Improvements	\$0.00	\$0.00	\$50,000	\$50,000
Vehicle Purchase	\$0.00	\$0.00	\$400,000	\$400,000
Large Equip. Purchase	\$0.00	\$0.00	\$325,000	\$325,000
Facility Improvements	\$0.00	\$0.00	\$584,313	\$584,313
Emergency Pesticide Reserve	\$0.00	\$0.00	\$100,000	\$100,000
Mosquito Surv. & Research	\$0.00	\$0.00	\$25,000	\$25,000
Totals:	\$125,000	\$125,000	\$2,084,313	\$1,959,313

Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Gormey	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

d) Amend Budget

Mr. Senyk handed out a copy of the Amended Budget to the commissioners and after a brief discussion a motion was made by Mr. Candeletti, seconded by Mr. Gormley to adopt the following amended budget:

2021 BUDGET - OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

ITEM	2021 BUDGET	2021 Amend. 3/15	
I. Revenues			
County of Ocean	\$2,289,464.00	\$2,289,464.00	
County of Ocean Capital	\$0.00	\$0.00	
County of Ocean Special Appropriations	\$0.00	\$0.00	
Federal Grant	\$0.00	\$0.00	
USF&WS Projects	\$0.00	\$0.00	
State of New Jersey Projects	\$0.00	\$0.00	
State of New Jersey Pesticide	\$50,000.00	\$50,000.00	
Interest on Investments	\$1,500.00	\$1,500.00	
Miscellaneous	\$0.00	\$0.00	
Reserve for Prev. Year Encumbrance	\$0.00	\$0.00	
Capital Fund	\$0.00	\$125,000.00	\$125,000.00
Total Revenues	\$2,340,964.00	\$2,465,964.00	
II. Expenditures			
A. SALARIES			
Permanent Employees	\$1,050,000.00	\$1,050,000.00	
Temporary Employees	\$85,000.00	\$85,000.00	
HUD Grant Employees	\$0.00	\$0.00	
Overtime	\$12,000.00	\$12,000.00	
Health Insurance Waiver	\$0.00	\$0.00	
	\$1,147,000.00	\$1,147,000.00	
B. PROFESSIONAL SERVICES:			
Legal	\$15,500.00	\$15,500.00	
Audit	\$15,000.00	\$15,000.00	
Accounting	\$8,000.00	\$8,000.00	
	\$38,500.00	\$38,500.00	
C. MATERIAL AND SUPPLIES:			
Shop Supplies	\$9,250.00	\$9,250.00	
Office Supplies	\$7,000.00	\$7,000.00	
Operational Supplies	\$25,000.00	\$25,000.00	
Safety Supplies	\$5,000.00	\$5,000.00	
Insecticides	\$280,000.00	\$280,000.00	
	\$326,250.00	\$326,250.00	

D. VEHICLES AND EQUIPMENT OPERATIONS:

Vehicle Maintenance	\$22,000.00	\$22,000.00
Equipment Maintenance	\$26,000.00	\$26,000.00
Spray Maintenance	\$4,000.00	\$4,000.00
Radio Maintenance	\$1,500.00	\$1,500.00
Marine Maintenance	\$3,000.00	\$3,000.00
Office & Scientific	\$20,000.00	\$20,000.00
Gasoline, Propane, Etc.	\$75,000.00	\$75,000.00
Lubricants	\$2,834.00	\$2,834.00
Helicopter Operations	\$25,000.00	\$25,000.00
Helicopter Parts	\$85,000.00	\$210,000.00

\$125,000.00

\$264,334.00 \$389,334.00

E. BUILDINGS AND GROUNDS:

Repairs and Maintenance	\$50,000.00	\$50,000.00
Services	\$15,000.00	\$15,000.00
	\$65,000.00	\$65,000.00

F. PROFESSIONAL DEVELOPMENT

AND PUBLIC RELATIONS

\$19,500.00 \$19,500.00

G. OVERHEAD:

Insurance	\$141,000.00	\$141,000.00
Social Security	\$88,000.00	\$88,000.00
Unemployment & Disability	\$8,500.00	\$8,500.00
Retirement	\$145,380.00	\$145,380.00
Uniform Rental	\$10,000.00	\$10,000.00
Utilities	\$17,500.00	\$17,500.00
	\$410,380.00	\$410,380.00

H. PURCHASE & RENTAL

EQUIPMENT & VEHICLES

\$60,000.00 \$60,000.00

I. CONTINGENCY:

\$10,000.00 \$10,000.00

TOTALS:

\$2,340,964.00 \$2,465,964.00

Previous Year Encumbrances

\$0.00 \$0.00

Excess of Revenues Over

Expenditures

\$0.00 \$0.00

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Gormey	Aye
Mr. Lanuto	Aye
Mr. Eklemann	Aye

10. DISCUSSIONS:

11. ADJOURNMENT:

There being no further business to transact, a motion was made by Mr. Gormley, seconded by Mr. Candeletti that the meeting be adjourned at 5:15 P.M. Motion carried.

Respectfully submitted,
Michael Senyk
Superintendent